

2025 Fee relief declaration form

Start Strong for Community Preschools

Families with children who are at least 3 years old on or before 31 July 2025, and who are enrolled at an eligible community preschool (**Service**) may save up to \$4,347 in 2025. This fee relief is provided through the NSW Government's Start Strong for Community Preschools program.

It's important you complete this form so your Service knows whether they should apply fee relief to your child's invoices.

- Please complete this 2025 fee relief declaration form and return it to your Service.
- Please fill out a separate form for each child in your family attending this Service.
- You can only access fee relief at one community preschool service or long day care service at any one time for each child. Please fill out a separate form for each service your child attends.

Child details	
First name	
Last name	
Sex	
Date of birth <i>Your child must be at least 3 years old on, or before, 31 July 2025</i>	
Address <i>Where your child primarily resides (this should not be a PO Box address)</i>	

Preschool Service details	
Name of Service	
Address of Service	

Other service/s your child attends	
Is your child enrolled at another community preschool service or long day care service?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered 'yes', please provide the name/s of the other service/s	

Parent/Carer/Guardian Declaration

☐ I consent to this information about my child being collected on behalf of the NSW Department of Education in accordance with the privacy notice below.

Please tick one box for the fee relief option that applies to you:

☐ I want to access fee relief at (insert Service name) _____

My child is not receiving Start Strong fee relief from another community preschool service or long day care service.

OR

☐ I do not want to access fee relief at (insert Service name) _____

as my child is receiving Start Strong fee relief from another community preschool service or long day care Service.

Parent/carerguardian details	
Name	
Signature	
Date	

Privacy notice

The NSW Department of Education (the **department**) is committed to protecting the privacy of your personal information in accordance with the *Privacy and Personal Information Protection Act 1998* (NSW) (**PPIP Act**) and *Privacy Act 1988* (Cth).

In this declaration form, the department is collecting personal information about you and your child. This includes your child's name, sex, date of birth, address and preschool(s) attendance information and your name. You do not have to provide this personal information but if you do not then the Service will not be able to reduce your fees using fee relief under the department's program.

The department uses this information for the purpose of administering the Start Strong for Community Preschools program, including assessing eligibility, managing payments, auditing compliance, and evaluating the program and use of funding. The department may also use this information for the purpose of research and data analysis, and policy and program development in connection with the early childhood education and care sector.

The information may be used within the department or by third parties engaged by the department. If information is provided to third parties engaged by the department, the department will require them to only use the information for those purposes and reporting to the department.

The department will not disclose your personal information to any other person unless authorised by law, or with your consent. The department may publish material (for example, insights from the declaration forms), however any such information will be de-identified.

Personal information will be held and managed by the department in accordance with the PPIP Act and Privacy Act, and subject to the department's privacy policy:
education.nsw.gov.au/rights-and-accountability/privacy.

More information, including the department's Privacy Management Plan, can be found on the department's privacy webpage: education.nsw.gov.au/rights-and-accountability/privacy/privacy-information-and-forms.

Once personal information has been provided, you may also withdraw your consent at any time by contacting the Service, and no further personal information will be disclosed by the Service. However, this also means no fee relief from that point will be provided.

Under the PPIP Act and Privacy Act, you have the right to access to, and correction or amendment of, your personal information. To do so, you may follow the contact details below.

For information on fee relief available through the department, please speak to your Service and/or visit: education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs/start-strong-funding/start-strong-for-families.

If you have a concern or complaint about the way your personal information has been collected, used or disclosed you should contact the department via the Privacy policy link above, or alternatively:

Legal Services - Privacy
NSW Department of Education
GPO Box 33
Sydney NSW 2001
Telephone: (02) 7814 3896
Email: legal.privacy@det.nsw.edu.au.

Office use only (to be completed by the early childhood education service)

Note: This section is optional. Early childhood education services can complete this section to provide more information for their own administrative processes.

Child enrolment ID	
Service ID	
Staff name	
Signature	
Date	